



YOUR
Daycare
QUESTION CHECKLIST

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Logistics

1. How long have you been in business?
2. How many kids are enrolled at the daycare?
 - a. How many children in each classroom?
3. Do you have an assistant or helper?
 - a. How many teachers per classroom
4. What is the holiday schedule?
 - a. Do you follow the public school system for closing?
 - b. How do you handle sick days? (child/in-home provider)
 - c. How do you handle vacation days? (child/in-home provider)
5. What is the rate for a child under age 2? Over age 2?
 - a. What is the pay structure?
 - i. Weekly, bi-weekly, monthly?
 - b. How do you prefer to be paid? Check, online/app payment options?
 - c. What is the policy on late payment?
6. How do you notify parents if you are closed because of...
 - a. Weather, early dismissal...
 - b. In-home: if you close for illness or appointment - what is the pay policy?
7. How do you handle daily reporting?
 - a. Do you have an app to track naps, food/liquid consumption, activities?
 - b. Do you send photos throughout the day?
8. Do you follow an immunization policy?
 - a. Will you administer medication if needed?
9. How often are toys cleaned?
 - a. How often are toys replaced?
10. Outdoor play policy?
 - a. Is there a certain temperature you won't go outside?

Daily Housekeeping

1. What is the daily schedule like?
 - a. Do you follow the child's routine schedule for naps or is every child on the same schedule?
2. Is there a designated nap space for the children?
3. What is the sleep environment like at nap time?
 - a. How do you handle a child refusing to nap or who is having a hard time napping?
 - b. Do you accommodate parental requests for napping? Re: swaddle, sound machine, etc.
4. How do you handle discipline?
 - a. How do you handle a child who is upset from an accident?
5. How do you comfort a child who is hurt or not feeling well?
6. Is there any screen time?
 - a. If so, how much per day?
 - b. What do the children watch?
7. What does mealtime look like?
 - a. Do parents pack meals and snacks?
 - b. Do you provide meals? What food is offered?
 - c. How do you handle allergies?
 - d. Do you ever offer treats or sweets?
8. How do you handle supplies?
 - a. Does the parent supply both diapers and wipes? Can we if we choose?
 - b. How do you handle a low supply request?
9. Do you have monthly or quarterly conferences with parents to discuss the child's development and behavior?
10. What are your general philosophies on childcare?

Daycare Policies

1. What is the visitation policy?
 - a. Can parents drop by whenever they'd like?
 - b. Can mothers drop by to breastfeed?
 - c. Who else is allowed to visit?
2. What is the policy on late pick-up?
3. What is the potty training procedure?
 - a. Does daycare potty train at a certain age or follow the parents lead on potty training?
4. Are there any field trips?
 - a. Can parents attend?
 - b. Do you ever take trips in a vehicle, bus or via stroller/wagon?
 - c. Where do you go?
 - d. *Ask to see transportation if applicable.
5. Is there a patron priority policy?
 - a. Loyalty to current patrons for open spots if a sibling comes along?
 - b. Are there discounts for a sibling? Discounts for paying early?
6. What certifications and training are required and obtained by staff?
 - a. Is there a background check?
7. Are you licensed or accredited?
8. What sort of medical training is required?
 - a. Is there a nurse on staff?
9. What security and safety measures do you employ at your facility/home?
10. Do you have references I can contact?

Provider Insight

1. What do you like most about caring for children?
2. What do you like least about caring for children?
3. Do you have a favorite age?
4. What is required of parents?
 - a. How can I support you, other providers, and my child during daycare?
5. Do you organize any fun holiday activities?